

IC Memorandum 10-34



To: KEHP Insurance Coordinators

From: Department of Employee Insurance (DEI)

Re: List of Dependents 19-26 – ENTRUST– Quasi Agencies

Date: October 7, 2010

Commonwealth of Kentucky
Personnel Cabinet
Department of Employee Insurance
2nd Floor, State Office Building
501 High Street
Frankfort, Kentucky 40601

We would like to send you a list of KEHP members from your agency who have dependents age 19-26 and who are required to submit the affidavit "2011 Certification of Dependent Eligibility" by December 20, 2011. We also plan to send an update in late November to let you know who has not complied.

Web Site: <http://kehpn.ky.gov>
Wellness Hotline: 877-KEHP-WELL

Because of budget constraints, we must be able to send this and other communication through encrypted e-mail, ENTRUST. We will not be able to fax or mail lists. Your agency **MUST** have the ability to receive encrypted e-mail through ENTRUST.

KENTUCKY GROUP HEALTH INSURANCE BOARD:

TIMOTHY LONGMEYER, CHAIR
Personnel Cabinet

Good News! COT E-mail Team has informed us that ENTRUST can be made available to all insurance coordinators in KEHP free of charge! There are two different appliances that may be installed, depending upon whether your e-mail domain is managed by COT. Contact your IT support team to find out if COT manages your domain.

SHARON CLARK
Kentucky Department of Insurance

RICHARD DAVENPORT
Kentucky Education Support
Professional Association

If your e-mail is managed by COT, you can get the ENTRUST appliance installed on your machine. This appliance will be integrated directly into your Outlook and will allow you to send and receive encrypted e-mails directly from Outlook. All requests for ENTRUST installation are to go through your IT support department, who in turn, will coordinate the necessary processes with the COT Support Desk. Once installed, this will allow you to send and receive encrypted e-mails. There is no charge for this additional service.

LAURIE DUDGEON
Administrative Office of the Courts

JUDITH GAMBILL
Kentucky Teachers' Retirement System

BOBBY HENSON
Kentucky Retirement Systems

If your e-mail is not managed by COT, then you can get the ENTRUST web appliance installed on your machine. This will allow you to send and receive encrypted e-mails through a web interface and receive alerts in Outlook when you have messages waiting for you. This web appliance is free.

TERRY HOLLIDAY
Kentucky Department of Education

MARY LASSITER
Office of State Budget Director

1. If you already have ENTRUST and know your password you do not have to do anything.
2. If you already have ENTRUST but do not remember your password, please contact COT Support Desk at 502-564-7576 to have your password reset.
3. If you do not have ENTRUST, contact Bruce Cottew by email at: Bruce.Cottew@ky.gov to receive setup directions, or register directly at <https://securemail.ky.gov/webmail/do/Start>

TOMMY LOVING
Advisory Committee of State
Health Insurance Subscribers

CRIT LUALLEN
Auditor of Public Accounts

BRENT MCKIM
Kentucky Education Association

JONATHAN MILLER
Finance and Administration Cabinet

RONNIE O'NAN
Kentucky Transportation Cabinet

We will send the list of dependents on October 12, 2010.



